



Spencer High School

March 8, 2011

Dear Parent,

Your son/daughter has signed up for Driver's Education. As we begin planning for this summer, it is important that we make plans so they are convenient for the students and parents. There are several variables that we need to take into consideration as we make these plans. It is difficult to accommodate all situations that arise, but we will do our best to help each student and family to meet as many of these situations as possible. In order to help us schedule students into classes, we will have a registration deadline of **Friday, April 8**. Registration forms received after this deadline will be placed on a waiting list with older students given priority.

Please, complete the attached registration form and parent memo and return them during the orientation meeting. The following information may be of importance as you complete the registration form:

1. Driver's Education begins on **Tuesday, May 31**, and runs for 6 – 7 weeks. Any makeup time will occur during the 6th or 7th week. The last day of class will be **July 2** and class makeup days will follow. Driving may continue for two more weeks. The start and end date may change if we end school on a later date. Class time will be 7:35 – 8:50 a.m.
2. Students must be 14 years old and have a valid driving permit before attending the orientation meeting on **May 18**. **Some driving will start on May 24.**
3. On **Wednesday, May 18**, all students will meet together at **5:25 p.m.** for an orientation in the middle school commons. This is a very important meeting because students will be assigned teachers, driving times will be scheduled, and information on the class will be discussed. Parents are encouraged to attend.
4. The fee for Driver's Education is \$225.00. We ask that a deposit of \$100.00 be made on or before **April 9**. The balance is due on or before **May 31**. If there are extenuating circumstances that would prevent you from meeting these deadlines, please feel free to contact me so other arrangements can be discussed. Drivers Education Certificates will be completed at the end of the program (after makeup time).

Thank you for your cooperation and if you have any questions feel free to contact me at 262-1700 or via e-mail at jbeehler@spencer.k12.ia.us or Linda Foerster at lfoerster@spencer.k12.ia.us .

Sincerely,

Jade E. Beehler
Associate Principal