

TO: Drivers Education Students and Parents
FROM: Mr. Jade Beehler
DATE: March 10, 2011
RE: Summers Drivers Education 2011

To coordinate over 130 driver's education schedules is a difficult task. In the past few years, the driver's education staff has experienced problems with students failing to attend driving times, class times, and makeup classes. As a result, please take note of the following rules regarding driver's education.

1. If a student fails to attend during his/her assigned driving time, class time, or makeup time without advance notice to the teacher or school, the absence will be counted as an unexcused absence. A student must successfully complete 30 hours of classroom instruction and six hours of behind-the-wheel instruction in order to pass the course. Certificates will be completed when all make-up and driving is completed.
2. Two unexcused absences from any driving time, class time, regular or makeup, will result in the student being dropped from drivers education for the summer, loss of credit, and forfeiture of all fees.
3. All conflicts with class and driving time, such as school activities (baseball and softball games, etc.) should be made known to the appropriate driving instructor immediately.
4. Any student found to be in violation of his/her driving permit will be dismissed from Drivers Education, lose credit, and forfeit all fees.
5. All students are expected to abide by the Spencer Schools Code of Conduct. Any major violations such as fighting, harassment, smoking, illegal drugs, alcohol, or showing disrespect to a driving instructor will result in the student being immediately dropped from the class, loss of credit, and forfeiture of all fees. If you are disruptive in a driving or class situation, you may be asked to leave. If you do not cooperate, Mr. Beehler may be called to remove you.
6. Footwear that covers the feet is required. No flip-flops or slip-ons allowed during driving.

Respectfully,

Mr. Jade Beehler
Associate Principal, Spencer High School

I have read the above and understand the course requirements.

(Parent Signature)

(Student Signature)